

Admissions Checklist

- **Submit application by October 1, 2021, for Sibling Families or December 10, 2021, for New Families**
Priority will be given to applications received on or before the deadline which means we are able to guarantee the scheduling of required admissions appointments. There are no guarantees we will have the ability to schedule families who submit an application past the December 10 deadline.

- **Tour the School**
Both parents are required to tour the School before the Parent Interview appointment. Separate tours may be attended. Reservations are required and are available online with our Inquiry Form.

For dates, details, and the Experience PS1/Inquiry Form, go to our website: www.psone.org/tour

TOUR DATE FOR PARENT 1

TOUR DATE FOR PARENT 2

- **Evaluation Form given to your current school. Form(s) due to PS1 by November 15, 2021, for Siblings or January 14, 2022, for New Families**
Evaluations are confidential and, therefore, need to be submitted directly to PS1 by your child's current school.

All forms are downloadable from our website at: www.psone.org/apply

Please fill out the top portion and give the form(s) to your child's current school.

- Preschool Evaluation Form for Kindergarten equivalent entry
- OR –
- Elementary School Evaluation Form AND Transcript Release Form for entry to grades 1–5

- **Parent Interview**
Once an application has been submitted and parents have toured, the Admissions Office is able to schedule two appointments: one being the Parent Interview, the other the Child Visit. Both parents are required to attend the Parent Interview. Parents meet with the Director of Admissions for approximately 45 minutes to discuss their family's educational expectations and goals.

PARENT INTERVIEW DATE

- **Child Visit**
This is a time for your child to try PS1 on and participate in the daily life of the school. The Child Visit lasts an hour for 4-6 year olds and a half or full day for applicants ages 7 and above. Parents will get more exposure to the daily life of PS1. Specific Child Visit guidelines are shared with an applicant family ahead of the Child Visit appointment to ensure a great visit.

CHILD VISIT DATE

IF APPLICABLE:

- **Financial Aid application materials requested (check the box in the admissions application).**
Please check appropriate box in the admissions application to receive Financial Aid application materials if you plan to apply for Financial Aid. This is a separate process from the admissions application. Materials will be emailed to you no later than **December 2021** and the deadlines to apply are **February 7, 2022**, for SSS and PS1 application materials and **February 14, 2022**, for completed tax returns.
- **Copies of any relevant test results, evaluations, and reports sent to PS1.**

Admissions Time Line

October 1, 2021	Deadline for Sibling Admissions Application
November 15, 2021	Deadline for Sibling Preschool Evaluation
December 10, 2021	Priority Deadline for New Admissions Application
January 14, 2022	Deadline for New Preschool Evaluation (and transcripts if applicable)
February 7, 2022	Financial Aid Deadline to apply (PFS submitted to SSS and PSI Application for Financial Aid sent to both PSI and SSS)
February 14, 2022	Financial Aid Deadline to submit completed 2020 tax returns to both PSI and SSS
November–February	Child Visits and Parent Interview appointments
March 11, 2022	Notification of Admissions decision by mail and email (5 p.m.)
March 18, 2022	Deadline to respond to Admissions Notification (12 p.m.)
