

Application for Employment

PS1 Pluralistic School

1225 Broadway / Santa Monica, CA 90404

Telephone: 310-394-1313 / FAX: 310-395-1093

Applicants for all positions are considered are treated during employment, without regard to race, color, religion, sex, national origin, age, marital or veteran status. PS1 is an equal opportunity employer.

(PLEASE PRINT)

Position Applying For: _____ Today's Date _____

Name _____ Phone _____ Cell Phone _____

Email address _____

Address (including ZIP Code) _____

Social Security # _____ Date of Birth (optional) _____

Are you employed now? _____ If so, may we contact your current employer? _____

Are you prevented from lawfully being employed in U.S. because of Visa or Immigration status? _____

Indicate languages you speak, read, and/or write. (Evaluate yourself in each of these three categories as to your fluency, e.g., excellent, good, fair)

List professional, trade, business, or civic activities and offices held. _____

On what date would you be available for work? _____

Give name, address, and telephone number of three references who are not related to you. Please include both personal and job related references. State your relationship to each reference (e.g., personal = *; job related = +)

Education	High	College	Graduate/Prof.
School Name	_____	_____	_____
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4 _____
Location/Degree/Year	_____	_____	_____
Describe Course of Study	_____		

Describe specialized training, apprenticeship, skills, honors, and extracurricular activities.

Employment Experience Start with your present or last job. Include volunteer activities.

1. Employer Name _____ Telephone _____
Address _____
Dates Employed: From _____ To _____ Job Title _____
Supervisor _____
Reason for Leaving _____
Work Performed _____

2. Employer Name _____ Telephone _____
Address _____
Dates Employed: From _____ To _____ Job Title _____
Supervisor _____
Reason for Leaving _____
Work Performed _____

3. Employer Name _____ Telephone _____
Address _____
Dates Employed: From _____ To _____ Job Title _____
Supervisor _____
Reason for Leaving _____
Work Performed _____

4. Employer Name _____ Telephone _____
Address _____
Dates Employed: From _____ To _____ Job Title _____
Supervisor _____
Reason for Leaving _____
Work Performed _____
Reason for Leaving _____
Work Performed _____

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience.

In a small, independent school, every member of the community (faculty, staff, parents, and students) is a vital contributing member to the daily working of the plant and to the growth and future development of the educational environment. What specific skills do you bring to the ongoing stewardship of PS1?

AUTHORIZATION FOR RELEASE OF INFORMATION

I understand that in connection with the application process, PS1 Elementary School may request information from my past employers and/or references. I also understand that such investigation may include a review of any criminal records. I certify that I have provided complete and truthful information to PS1 regarding all sources of information concerning my past employment, education, certification and criminal conviction record, as well as any other information requested in my employment application, and have been informed that any misrepresentations or material omissions concerning such information will be grounds for denying my application, withdrawing any offer of employment, or immediate discharge, In order to assist PS1 in obtaining documents and information to confirm my background, I hereby consent to the release of information as described below.

I request, authorize and consent to the release of information to PS1 regarding my previous and current employment, and authorize all employers or agents that they may designate, to respond forthrightly to verbal or written inquiries from PS1 regarding my employment record, including but not limited to: positions held; dates of employment; beginning and end pay rates; work performance; disciplinary records; reliability and any incidents of dishonesty; insubordination, violence and/or unsafe behavior; harmful or threatening behavior, including information based upon materials in my personnel files.

Further, I direct you to release such information upon request of any duly accredited representative of PS1, regardless of any agreement, instructions or representations I may have made with you previously to the contrary.

I further request, authorize and consent to PS1's investigation of whether I have a record of criminal convictions, and if so, the nature of such criminal convictions and all surrounding circumstances available through lawful means. PS1 has advised me that any criminal background check will focus on convictions, and that a conviction as such will not necessarily disqualify me from employment.

I also waive any and all rights and claims I may have against PS1, its employees, representatives or agents; former educational institutions, or any person listed as a reference, from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure or release of such information by any person or party, whether such information is favorable or unfavorable to me in compliance with California Civil Code Section 47 as amended.

Also, it is with full understanding and consent that I agree that a photocopy of this authorization may be used only for the purposes stated above.

Signed: _____

Date: _____

I understand that I have a right to receive a copy of this authorization upon my request. By placing my initials here _____, I acknowledge my receipt of a copy of this authorization.