



PLURALISTIC SCHOOL ONE

**PS1 PLURALISTIC SCHOOL  
AFTERSCHOOL CHILDCARE POSITION  
AFTERCARE ASSISTANT 2017-18**

**Term of Position: August 28, 2017 through June 2018**

**Regular Hours: Mondays through Fridays from 2:30–6:00 PM (Tuesdays from 1:30)**

**DESCRIPTION OF PROGRAM:** PS1 Pluralistic School is a small, non-profit, independent school in Santa Monica with an enrollment of 225 students from five to twelve years old. The Aftercare Program includes all these ages together in a group of up to 75 children. Parents enroll their children on a regular basis or use it on a drop-in basis, so the daily attendance varies.

**MAJOR RESPONSIBILITIES for CHILDCARE ASSISTANTS:** Four assistants will work as a team along with the Director of the Aftercare Program, creating daily activities and maintaining supervision. Each must have skills in communication with small children through pre-teens; make decisions confidently and plan ahead creatively; lead crafts, non-competitive sports and games, literature, cooking, dramatic play and nature study; and help children become more skilled in problem solving.

**SKILLS, KNOWLEDGE, AND ABILITIES NEEDED:** An Aftercare Assistant should be skilled in communication with children of all ages in the program, a good listener, a clear speaker, and knowledgeable about facilitating independent learning. An understanding of the physical, emotional, and developmental growth of young children is essential in this work, as is a patient nature and a good sense of humor.

**QUALIFICATIONS:** Prior experience in either teaching or child-care with young children is a must. Previous course work in child development or current enrollment in course work is desired. Strong interpersonal skills, stamina, a love of children, and a desire to improve skills are required. Some computer skills are necessary. References are required.

Hourly salary may be adjusted based on experience. Contract may include pre-service, training and/or occasional extended day and evening assignments. PS1 is an Equal Opportunity Employer.

It is suggested that you visit our website to learn more of PS1's mission and programs.

An application form is available on our website at [www.psone.org](http://www.psone.org).

Send cover letter and resume with completed PS1 application form as soon as possible to

Attn: Program Administrator

via fax to (310) 395-1093, USPS mail, or email to [employment@psone.org](mailto:employment@psone.org).

NO PHONE CALLS PLEASE.

**PS1** Pluralistic School One  
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90404

[www.psone.org](http://www.psone.org)